



## **How to Add a Tracking Number to an Order in Amazon Seller Central**

1. login to <http://sellercentral.amazon.com>
2. Click Orders >> Manage Orders
3. Locate the order you want to add a tracking number to (sometimes it's best to look by name or use the search tool)
4. Click the hyperlinked Order ID
5. Click the "Edit Shipment" button near the bottom right of this screen
6. Type or paste the tracking number into the Tracking ID field  
**Note:** For USPS tracking numbers, remove any spaces between numbers when you add the tracking numbers to Amazon
7. Click "Re-Confirm Shipment"