



Adding Drop-Shipped Products

1. Login
2. Click "Inventory", then "Add a Product"
3. Enter Product Name or Bar Code
4. For matching product that appears, click "Sell Yours"***
5. Change "Condition" to "New"
6. Enter "Price" as Retail price
7. Enter "2500" for "Quantity"
8. Click "Save & Continue"
9. Repeat this process for **EACH** matching product (sometimes there are multiple listings - pay close attention to bottle size/variations)
10. Repeat for all products on the spreadsheet